

## **Training and Exercise Course Offerings**

For all questions, comments, and scheduling please contact the  
UM Office of Emergency Management at [oem@miami.edu](mailto:oem@miami.edu) or 305-284-8005.

### **Active Shooter Response Training – Interactive Presentation**

*Description:*

A 1.5 hour interactive presentation and discussion of active shooter preparation techniques, warning signs, and survival tactics, accompanied by videos and a question and answer section. Training is recommended for all members of the University community. Class size minimum is 15 people. Classes are generally scheduled at least one month in advance. It is recommended that all UM faculty, staff, and students attend this training at least once every 3 years. Upon request, there is an option for location specific follow-up training for departments, groups, and or buildings (see below).

*Requirements to Schedule:*

- A reserved room on campus with audio visual (A/V) capabilities
- A 1.5 hour block of time in the above room
- Attendance of at least 15 persons

### **Active Shooter Response Training – Location-Specific Walkthrough**

*Description:*

Emergency Management personnel will conduct a walkthrough of the desired building/department/area with all participating faculty, staff & students, providing recommendations for protective actions in pre-determined specific locations throughout. Trainers will deliver specific verbal scenarios to participants in the areas where they perform their daily work, and walk them through the basic concepts of response to the given scenarios, offering best practices and experience on how to apply them. This training is recommended for all campus areas and buildings, but requires those participating to have taken the basic training presentation within 1 year prior to the walkthrough, so that participants remain familiar with the basic concepts of active shooter response. Classes are generally scheduled a month in advance.

*Requirements to Schedule:*

- A 45-minute to 1.5 hour block of time in the building or area being utilized (depending upon the size of the area being covered, to be discussed in advance)
- Attendance of at least 10 persons
- Date and time options for a brief walkthrough meeting with building manager/department head and OEM training personnel, to be scheduled a week prior.

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### **All-Hazards: Fundamentals of Emergency Preparedness**

*Description:*

This 1-hour foundational training provides key emergency response information for the most common hazards we face at the University of Miami, empowering attendees with highly actionable response steps that can be rapidly implemented during any emergency situation. It is recommended that all faculty, staff, and students take this training prior to completing their first year of service/school and once every 3 years afterward.

*Requirements to Schedule:*

- A reserved room on campus with audio visual (A/V) capabilities
- A 1.5 hour block of time in the above room
- Attendance of at least 15 persons

### **Fire Evacuation Training**

*Description:*

Led by Environmental Health & Safety with support from Emergency Management, this 45-60 minute presentation on fire evacuation survival tactics includes a review of building exits and proper evacuation protocols. A quick evacuation drill in your area concludes the training.

*Requirements to Schedule:*

- A reserved room on campus with audio visual (A/V) capabilities
- A 1.5 hour block of time in the above room
- Attendance of at least 15 persons

### **Hurricane Preparedness Training**

*Description:*

This 1-hour interactive training and discussion session is led by Emergency Management professionals presenting what to expect and how to stay safe before, during, and after a storm. The course also includes tips for better understanding forecasting information, concrete steps and best practices for being prepared for hurricanes both at home, at school, and at work, and finishes with a question and answer session for all things related to hurricanes or hurricane preparedness.

It is highly recommended that all faculty, staff, and students new to South Florida (or who may not have experience with hurricanes previously) take this training as soon as they arrive, in order to best prepare. The training is also appropriate as a refresher for all levels of experience and strongly recommend it to everyone at least once every 3 years, in order to make The U a more resilient and better prepared community, overall.

*Requirements to Schedule:*

- A reserved room on campus with audio visual (A/V) capabilities

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- A 1.5 hour block of time in the above room
- Attendance of at least 15 persons

### Summer Visitor Emergency Preparedness Training (SVEPT)

*Description:*

An online course requiring 30 minutes that overviews critical safety procedures and key information for responses to major emergencies on the Coral Gables campus. The course contains 5 modules and a final exam of 10 questions. The course is to be completed individually. Certificates of completion are provided. SVEPT is mandatory for all summer visitor leaders including camp directors, assistant directors and management staff. The course is recommended for all summer visitors.

*Login Information:*

1. Type [courses.miami.edu](http://courses.miami.edu) into an Internet-connected web browser.
2. In the middle-center of the screen, select "**LOGIN WITH CANE ID**".
3. Login with CaneID: "**student.oem**" (without quotation marks) and password "**Go#1Canes!**" (without quotation marks and case sensitive).
4. In the middle-center of the screen, in the My Available Course Sites window, select "**OEM Training**".
5. In the bottom-center of the screen, select the course link "**/Assignments/Summer Visitor Emergency Preparedness Training for Gables Campus**".
6. In the middle-center of the screen, select "**Summer Visitor Emergency Preparedness Training for Gables Campus**".
7. Begin the training module.
8. Click the "**next page**" button at the bottom left of the page to advance through the training until the quiz at the end.

UM Faculty and Staff: For a list of open trainings available to all UM employees throughout the year, please visit: <http://ulearn.miami.edu/> and login using your 'Cane ID. Use the search bar feature to locate the above trainings by title.

UM Students: For a selection of available open session trainings available for all students during the Fall and Spring semesters, please visit:  
[www.miami.edu/studentemergencytraining](http://www.miami.edu/studentemergencytraining)

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